



Barry Keel
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Date: 21 February 2012

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OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Date: Wednesday 29 February 2012

Time: 2 pm

Venue: Warspite Room, Council House

Members:

Councillor James, Chair

Councillor Nicholson, Vice Chair

Councillors Mrs Aspinall, Mrs Bowyer, Browne, Coker, Lock, Lowry, McDonald, Stark, Thompson and Wildy.

Co-opted Representative:

Doug Fletcher (Chamber of Commerce)

Members are invited to attend the above meeting to consider the items of business overleaf.

Please note that unless the chair of the meeting agrees, mobile phones should be switched off and speech, video and photographic equipment should not be used in meetings.

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Chief Executive

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

AGENDA

PART I – PUBLIC MEETING

1. APOLOGIES AND SUBSTITUTIONS

To receive apologies for non-attendance submitted by Overview and Scrutiny Management Board Members and to note the attendance of substitutes in accordance with the Constitution.

2. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

4. CALL-INS

Members will be advised of any executive decisions that have been called in.

5. TASK AND FINISH GROUP REPORT - IMPACT OF THE RESTRUCTURE IN REVENUES AND BENEFITS, CUSTOMER SERVICES, CASHIERS AND INCOMES AND CREDITORS (Pages 1 - 36)

The Board will consider the task and finish group report as submitted by the Support Services Overview and Scrutiny Panel.

6. RESPONSE TO INDEPENDENT ADVISER'S REPORT (TO FOLLOW)

To consider the Board's response to the recommendations arising from the Independent Adviser's report on scrutiny performance.

7. DELEGATED AUTHORITY

To consider delegating authority of the following matters to the Board's Lead Officer, in consultation with Chair, Vice-Chair and opposition lead member, in order to expedite the decision-making process outside of the normal business meeting process –

- Project Initiation Documents / Work Programme Requests
- Task and Finish Group Reports
- Panel Recommendations

8. MINUTES

(Pages 37 - 42)

The Management Board will be asked to agree the minutes of the meeting held on 1 February 2012.

9. EXEMPT BUSINESS

To consider passing a resolution under Section 100A (4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) ... of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL.